

BUSINESS NAME: _____
ADDRESS: _____

Community Improvement Plan Structural Component Checklist

Under Section 4.0 of the Community Improvement Plan the Town could offer inside the urban areas for significant industrial, commercial, residential or institutional re-developments that accomplish **more than one** of the following (preference will be given to those that address multiple criteria):

- i) address structural and life safety issues to create usable and efficient floor space
- ii) improve property standards or preserve architectural significance
- iii) remediate a brownfield site, or improve the environment by planting trees, protecting habitat, or other methods to enhance the natural ecosystems,
- iv) upgrade public infrastructure such as sewer, water, storm, roadway, sidewalks
- v) preserve or enhance employment opportunities
- vi) create affordable housing in a range of occupancies
- vii) enhance fire protection such as sprinkler systems, fire separations and similar;
- viii) improve energy efficiency or reduce water and sewer needs
- ix) enhance urban design on and around the subject lands and adjacent public space as well as linkages to trails, parks, core areas and other focal points.

Below are criteria the Town seeks to address when to evaluating structural grant applications. When marking for a project indicate with a number whether the work is:

Minor = 1 Moderate = 2 Major = 3

1. Building Structural integrity **Total** _____
Footing ___ Foundation ___ Floor joists ___ Ceiling joists ___ Rafters/trusses ___
Walls ___ Main beam(s) ___ Other _____

2. Life Safety/ emergency **Total** _____
Exit signage _____ Emergency lighting _____ Fire/CO2 Alarms _____ Extinguishers ___
Firewall Separation _____ Fire Doors _____ Sprinkler _____ Siamese connection _____
Other _____

3. Usable and efficient floor space **Total** _____
Increase ceiling height _____ Architectural restoration/retention _____
Accessible washroom ___ Main floor commercial _____ Upper floor residential _____
Increased density ___ Other _____

4. Brownfield Remediation **Total** _____
Phase 1 ___ Phase 2 ___ Site Specific Risk Assessment _____ Record of Site Condition ___
Monitoring program _____
Other _____

5. Improve Environment **Total**_____
 Landscape plan ____ Tree planting ____ Manage Storm water ____ Add/Protect Habitat ____
 Windbreak ____ Buffer zone ____ Riverbank protection/enhancement ____
 Species at risk _____ Other_____

6. Upgrade/Improve Public Infrastructure **Total**_____
 Sanitary sewer collection main ____ Water distribution main ____ Oversizing of main ____
 Roadway widening ____ Road Turning lane ____ Curb and gutter ____
 Public Sidewalk ____ LED Street lighting On-site Storm water retention ____
 Energy efficient lighting ____ Other_____

7. Employment Opportunities **Total**_____
 Creates new direct jobs _____ Retains existing jobs ____ Addresses skill shortage ____
 Construction/Spin-off jobs ____ Fills market demand ____
 Other_____

8. Housing **Total**_____
 New affordable rental housing ____ Affordable condominium housing ____
 Affordable freehold semi or townhouse ____ Housing for seniors ____
 Special needs housing ____ Other_____

9. Energy Efficiency **Total**_____
 Increased insulation ____ Window/Door upgrade ____ Passive energy benefit ____
 New Furnace/cooling technology ____ Low flow fixtures ____ Graywater recycling ____
 Solar technology ____ Alternative energy ____ Rainwater harvesting ____
 Other_____

10. Enhance Urban Design **Total**_____
 Professional Landscape plan ____ Native species ____ Boulevard tree planting ____
 LED Street Lighting ____ Sidewalk/trail link ____ Contribution to parkland ____
 Design consistency ____ Architectural rehab ____ Compatible Façade design ____
 Exterior Accessibility (ramps etc.)
 Other_____

Total 1 through 10 **Grand Total**_____

The leverage ratio and the total score assist provide a numerical basis to help compare applications and establish funding amounts. Final decision rests with Town Council.

Calculate Leverage Ratio

Total Project Cost \$<a>	Total Funding Requested \$	Leverage Ratio \$<a>/\$
e.g. \$200,000	\$40,000	5:1
\$ _____	\$ _____	Leverage Ratio ____: \$1

Notes: _____

