



Saugeen

Economic Development Corporation
A Community Futures Development Corporation

Our location:
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Map Directions:
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We provide the opportunity to work with a business trainer and interact with other business owners to gain new ideas, growth strategies and success tools.

In-House Workshops

QuickBooks Online Training Sessions



Feb 6th, 13th and 20th, 2019
9:30-12:30 pm

In this three-part training series, we will cover:

- How to set up your company's chart of accounts, custom forms, user permissions, etc.
- Setting up your sales and expenses, invoicing, deposits, payments and cash receipts, etc.
- Payroll, taxes, reconciliations and reports

Please note these training sessions are intended for those with a solid knowledge of bookkeeping principals.

Bring your questions for our trainer, and gain confidence with this popular software program. Handouts will also be provided.

In order to give proper time and attention to the participants, class size will be limited to 12.

Upon registration, you will receive information to access a free trial download of QuickBooks Online to your laptop for the duration of the training period. This must be done before attending the workshops.

Nicole Teeter is a business owner with 18 years' experience as a business manager and accounting professional; providing accounting, business management, and small business administrative support to clients in Canada and the States.

**Pre-registration required/\$45 cash or cheques payable to SEDC
"No Charge for Business Excellence Training Program Clients"**