



Town of Minto
 5941 Hwy 89
 Harriston, ON NOG 1Z0
 Phone: 519-338-2511
 Fax: 519-338-2005

**COMMUNITY IMPROVEMENT GRANT PROGRAM
 FAÇADE & SIGNAGE APPLICATION FORM**

The purpose of this program is to encourage façade and signage improvements for privately owned commercial buildings in the Community Improvement Areas within the Town of Minto. Grant assistance is provided in the form of a 50/50 matching grant, which is paid upon completion of the previously approved work. This program offers a matching grant for eligible work to a maximum limit of \$3,000 for facades and \$1,000 for signage per property. Please review the specific grant program terms and conditions.

Façade

Signage

Application Number (assigned by staff):	
Date Application Received:	

PROPERTY INFORMATION

Municipal Address	Street Num:	Street Name:	Unit Num:
Commercial Name (if applicable)			
Registered Plan Number:		Registered Plan Lot/Block No.	

OWNER and APPLICANT INFORMATION

Property Owner Information (check one)		Person(s)	Company
Registered Land Owner:	Surname:	First name:	
Name:	(if Company)		Company Officer
Address:	Street No.	Street Name:	Unit Num:
Municipality:	Province:		Postal Code:
Telephone:	No: ()	Fax: ()	Email:

Applicant Information (if different than Owner):

Application Contact:	Surname:	First name:	
Name:	(if Company)		Company Officer
Address:	Street No.	Street Name:	Unit Num:
Municipality:	Province:		Postal Code:
Telephone:	No: ()	Fax: ()	Email:

I hereby make the above application for a Façade and/or Signage Improvement Grant, declaring all the information contained herein is true and correct, and acknowledging the Town of Minto will process the application based on the information provided.

Signature:	Title:
Printed Name of Signatory:	Date:

The personal information on this form is collected under the legal authority of the Planning Act, Section 28. The personal information will be used for determining your eligibility for a grant. If you have any questions about the collection, please contact the CAO Clerk at 519-338-2511 ext. 222.

OWNER'S AUTHORIZATION

If the applicant is not the owner, the property owner must complete this section. If there is more than one owner a separate authorization from each individual or corporation is required. Attach an additional page or pages in the same format as this authorization if necessary.

I, _____ being the registered owner of the subject lands, hereby authorize (*print name of applicant*), _____ to submit the above application to the Town of Minto for approval thereof.

Signature:

Date:

Printed Name of Signatory:

Title:

WORK ESTIMATES

Please attach two (2) independent contractor estimates for façade improvements and/or two (2) independent contractor estimates for signage improvements. *Grants are calculated based upon the lowest estimate.*

Preferred Contractor:	
Estimated Construction Cost:	\$
Second Contractor:	
Estimated Construction Cost:	\$
Total Construction Cost:	\$
Total Grant Requested:	\$
<i>Please note: Preference given to projects that leverage more than a 50% contribution</i>	